



Governor Janice K. Brewer

State of Arizona Department of Homeland Security



Director Gilbert M. Orrantia

FFY 2011 State of Arizona Urban Areas Security Initiative Nonprofit Security Grant Program (UASI NSGP)

Frequently Asked Questions

Q. Who is eligible to apply for the UASI Nonprofit grant program?

A. Eligible nonprofit organizations (as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such Code) that are at high risk of terrorist attack and located within the Phoenix Urban Area Urban Area.

Q. When is the Investment Justification Application due?

A. Investment Justification Applications are due to the Arizona Department of Homeland Security by **5:00 p.m. on June 9, 2011**. Late investment justifications will not be accepted.

Q. How do I submit the Investment Justification?

A. Investment Justifications will only be accepted **electronically**. Eligible Phoenix UASI nonprofits should submit their investment justification applications to Cheryl Bowen Kennedy at cbowen@azdohs.gov.

Q. Where can I find the Investment Justification template?

A. Please use the Investment Justification Application form provided on the AZDOHS website at www.azdohs.gov. For more information on the investment justification application, please refer to the FFY 2011 [NSGP grant guidance](#) pages 14-19 for specific instructions and scoring criteria.

Q. What is allowable under the NSGP grant program?

A. **Equipment**-Allowable costs are focused on target hardening activities. Funding can be used for the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization, specifically in prevention of and/or protection against the risk of a terrorist attack.

This equipment is limited to two categories of items on the Authorized Equipment List (AEL):

- **Physical Security Enhancement Equipment (Category 14)**
- **Inspection and Screening Systems (Category 15)**

Equipment Standards

The two allowable prevention and protection categories and equipment standards for the FFY 2011 NSGP are listed on the web-based version of the Authorized Equipment List (AEL)

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on the Responder Knowledge Base (RKB), at <http://www.rkb.us>. Unless otherwise stated, equipment must meet all mandatory regulatory and/or DHS-adopted standards to be eligible for purchase using these funds. In addition, agencies will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment.

Training-Nonprofit organization security personnel may use FFY 2011 NSGP funds to attend security-related training courses and programs. Allowable training-related costs under the FFY 2011 NSGP are limited to attendance fees for training, and related expenses, such as materials, supplies, and/or equipment. Overtime, backfill, and/or travel expenses are not allowable costs. Allowable training topics are limited to the protection of critical infrastructure key resources, including physical and cyber security, target hardening, and terrorism awareness/employee preparedness. Training conducted using FFY 2011 NSGP funds must address a specific threat and/or vulnerability, as identified in the nonprofit's Investment Justification application. **Proposed attendance at training courses and all associated costs leveraging the FFY 2011 NSGP must be included in the nonprofit organization's Investment Justification application.** Nonprofit organizations are required, within 30 days after attendance, to submit information to the SAA on all training supported with FFY 2011 NSGP funds. This information will consist of course titles, course description, mission area, level of training, the training provider, and the date of the course.

Please refer to pages 5-7 in the [NSGP guidance](#) for a complete listing of eligible and ineligible costs.

Q. What is the optional cost share?

A. Applicants may provide an optional cost share; however, an applicant's willingness to contribute to an optional cost share will not impact application scores. For a cost match, applicants must match 25 percent (25%) of the Federal funds requested. The applicant's match may be met through cash or in-kind contributions.

Q. Is there a limit on the amount of funding an eligible nonprofit can request?

A. Yes, there is a \$75,000 cap on requests.

For more information, please contact cbowen@azdohs.gov.

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