

**Arizona Department of Homeland Security
North Regional Advisory Council
MEETING MINUTES
August 23, 2023**

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) North Regional Advisory Council (NRAC) was convened on **August 23, 2023**. The meeting was held in-person and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present were the following members of the North Regional Advisory Council:

Members Present:

Chairman, Jim Morgan, Fire Chief, Pinetop Fire District
Vice-Chairman, Catrina Jenkins, Emergency Manager, Navajo County Emergency Management
Jim Driscoll, Sheriff, Coconino County Sheriff's Office
Frank Higgins, Member at large
Frank Adams, Fire Marshal, Greer Fire District
Kym O'Farrell, PHEP Coordinator, Navajo County Emergency Management
Robert Martin, Chief, Snowflake-Taylor Police Department
Ezekiel Zesinger, Major, Arizona Department of Public Safety
Jerry Bills, Deputy Fire Chief, Flagstaff Fire Department
Alberto Peshlakai, Supervisor, Navajo County Board of Supervisors

AZDOHS Staff Members Present:

Kim Brooks, Strategic Planner
Belinda Torres, Strategic Planner

Public Present:

Members of the public were present.

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Chairman Morgan called the meeting to order at 1:01 PM. It was determined a quorum was present.

APPROVAL OF MINUTES

Chairman Morgan called for a motion to approve the April 19, 2023, NRAC meeting minutes (**Attachment B**) as submitted. A **motion** was made by Jim Driscoll and **seconded** by Robert Martin to approve the minutes as submitted. **The motion passed unanimously.**

GENERAL BUSINESS

REGIONAL ADVISORY COUNCIL SELECTION OF FY 2023-2024 CHAIR AND VICE-CHAIR

Jim Morgan was nominated by Kym O'Farrell to serve as Chair of the North RAC. The nomination was seconded by Frank Adams. **The nomination passed unanimously.**

Catrina Jenkins was nominated by Kym O'Farrell to serve in the position of Vice-Chair. The nomination was seconded by Ezekiel Zesinger. **The nomination passed unanimously.**

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE (Attachment C)

Kim Brooks provided the North RAC members with information on the following via PPT

- 2023 Award Letters & 2024 Grant Application Cycle
- AZDOHS Leadership status
- RAC Proxy Updates
- THIRA/SPR for 2023 Process
- Upcoming Events- Grant Information Seminars and RAC meetings

ARIZONA DEPARTMENT OF HOMELAND SECURITY APPLICATION/SCORING TOOL DISCUSSION (Attachment D)

Kim Brooks provided the North RAC members with a synopsis of the survey outcomes with a discussion following regarding:

- Purpose of Outreach
- Stakeholder Survey Synopsis
- RAC Survey Synopsis
- Areas of Commonality
- Recommended Changes

TLO UPDATE

Captain Gabe Saenz from Phoenix Fire Department was unable to attend.

ACTIC Intel Analyst Academy

Heather Merigan from the Department of Public Safety was unable to attend.

CALL TO THE PUBLIC

None.

NEXT MEETING

The next meeting date was set for December 13, 2023 in-person with location to be determined.

CALL TO ADJOURN

Chairman Morgan **motioned** and Catrina Jenkins **seconded** to adjourn the meeting at 2:31 PM. **The motion passed unanimously.**