

UNAPPROVED

**North Regional Advisory Council
MEETING MINUTES
December 13, 2023**

A regular meeting of the North Regional Advisory Council (NRAC) was convened on Wednesday, December 13, 2023. The meeting was held virtually and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present and absent were the following members of the North Regional Advisory Council:

Members Present:

Vice-Chair, Catrina Jenkins, Emergency Manager, Navajo County Emergency Management, proxy for Chair, Jim Morgan, Fire Chief, Pinetop Fire District
Kathleen Levinson, proxy for Jim Driscoll, Sheriff, Coconino County Sheriff's Office
Frank Higgins, Member At-Large
Frank Adams, Chief, Greer Fire Department
Kym O'Farrell, PHEP Coordinator, Navajo County Emergency Management
Robert Martin, Chief, Snowflake-Taylor Police Department
Ezekiel Zesiger, Major, Arizona Department of Public Safety

Members Absent:

Gerald Bills, Deputy Fire Chief, Flagstaff Fire Department

AZDOHS Staff Members Present:

Kim Brooks, Strategic Planner
Belinda Torres, Strategic Planner

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Vice-Chair, Catrina Jenkins called the meeting to order at 10:02 a.m. It was determined a quorum was present.

APPROVAL OF MINUTES

Vice-Chair, Catrina Jenkins called for a motion to approve the August 23, 2023 RAC meeting minutes (**Attachment B**) as submitted. A **motion** was made by Frank Adams and **seconded** by Kym O'Farrell to approve the minutes as submitted. **The motion passed unanimously.**

GENERAL BUSINESS

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE (Attachment C)

Kim Brooks provided the North RAC members with information on the following via PPT

- 2024 Grant Application Cycle
- Nationwide Cyber Security Review
- Updates to AZDOHS Portal
- Upcoming Events- Grant Information Seminars and RAC meetings

TLO UPDATE

Captain Gabe Saenz from Phoenix Fire Department provided the following update:

- ACTIC Intel Analyst Academy is continuing to grow
- TLO trainings has slowed but are going to gear up in the new year

UNAPPROVED

REALLOCATION OF FFY 2020, FFY 2021, FFY 2022 AND FFY 2023 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP)

Kim Brooks provided the RAC members with the updated North Regional reallocation of \$989.41 of FFY 2020 funds, \$2,075.14 of FFY 2021 funds, \$14,013.01 of FFY 2022 funds and \$44,953 of FFY 2023 funds for a total of \$62,030.56 to be reallocated. The RAC members chose to allocate funding to the following projects:

Pinetop Fire District received partial funding for the Phase 7 Joint Agency Communication and Interoperable Improvement Project (Pinetop Fire and Timber Mesa Fire) of \$28,800 total - \$989.41 of FFY 2020 funds, \$2,075.14 of FFY 2021 funds, \$14,013.01 of FFY 2022 funds and \$11,722.44 in FFY 2023 funds for two sets of four mobile radios.

Navajo County Emergency Management received partial funding for Rapid Deployable Communications Equipment in the amount of \$33,230.56 of FFY 2023 funds for the purchase of one RDC.

Vice-Chair, Catrina Jenkins requested a motion to recommend the updated allocation amount of \$62,030.56 as allocated on the spreadsheet. Robert Martin made the **motion** and it was **seconded** by Ezekiel Zesiger. **The motion passed unanimously.**

CALL TO THE PUBLIC

None.

NEXT MEETING

The next meeting date was set for Wednesday, April 9, 2024, in Flagstaff, Arizona at the Coconino EOC.

CALL TO ADJOURN

Vice-Chair Catrina Jenkins **motioned** and Kym O'Farrell **seconded** to adjourn the meeting at 10:43 a.m. **The motion passed unanimously.**