

**Arizona Department of Homeland Security  
South Regional Advisory Council  
MEETING MINUTES**

**April 11, 2023**

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) South Regional Advisory Council (SRAC) was convened on Tuesday, April 11, 2023. The meeting was held in-person and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present and absent were the following members of the SRAC:

**Members Present:**

Chairman, Greg Wilkinson, Member At-Large and proxy for Diana Gomez, Yuma County Public Health Services District  
Vice-Chairman, Captain Robert Lozano, Member At-Large  
Chris Anderson, Assistant Chief, Tucson Fire Department  
Interim Director Tammi-Jo Wilkins, Southeastern Arizona Communications Center and Deputy Director, Cochise County Office of Emergency Management  
Kraig Fullen, Chief, Douglas Police Department  
Jose Bermudez, Lt., proxy for Chief Roy Bermudez, Nogales Police Department  
Jose Arriola, Deputy Director, Santa Cruz County Public Health and Human Services  
Paul DeAnda, Cocopah Tribe Public Safety Director

**Members Absent:**

Sheriff Mark Dannels, Cochise County Sheriff's Office  
Mayor Joseph Winfield, Oro Valley  
Major Walter Mercer, Arizona Department of Public Safety

**AZDOHS Staff Members Present:**

Susan Dzbanko, Interim Director and Deputy Director for Border Security and Grant Administration  
Kim Brooks, Strategic Planner  
Belinda Torres, Strategic Planner

**Public Present:**

Members of the public were present.

**REGULAR BUSINESS**

**WELCOME AND INTRODUCTIONS**

Chairman Wilkinson called the meeting to order at 10:00 am. It was determined a quorum was present.

**APPROVAL OF MINUTES**

A **motion** was made by Paul DeAnda and **seconded** by Chris Anderson to approve the December 6, 2022 meeting minutes as presented (**Attachment B**). **The motion passed unanimously.**

**ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE**

Kim Brooks updated the South RAC on the following (**Attachment C**):

- 2023 Grant Application Process
- 2023 Federal Budget/ State Application
- FEMA's National Priority Areas and Regional Allocations
- Upcoming Quarterly Reports deadlines
- Training and Exercise update
- Upcoming Events- RAC meetings and AZDOHS Monitoring Program

**ACTIC/TLO UPDATE**

Captain Gabe Saenz from Phoenix Fire Department was unable to attend the meeting. Kim Brooks shared that there was a great deal of training in preparation for the Super Bowl and the TLO training program is ramping up.

**FFY 2023 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) PROJECT REVIEW / RECOMMENDATIONS**

Kim Brooks provided an overview of FFY 2023 SHSGP Spreadsheet. She discussed the National Priority projects that needed to be funded in order for AZDOHS to meet the mandatory minimum percentages. The South RAC then reviewed each project in order of National Priority, then scoring tool. Members of the public whom submitted projects were called upon to answer questions and provide additional information, if necessary. Projects were recommended for "Full" funding, "Partial" funding or "No" Funding.

Chairman, Greg Wilkinson requested a motion to recommend the allocation of \$983,366 in FFY 2023 funding and \$38,349.77 in FFY 2021 as allocated on the spreadsheet. A **motion** was made by Paul DeAnda and **seconded** by Robert Lozano to recommend funding for the projects as discussed. **The motion passed unanimously. (Attachment D).**

**CALL TO THE PUBLIC**

None.

**NEXT MEETING**

The next meeting will be held in August 2023 to discuss potential changes in the SHSGP application and scoring tool as well as a TLO update. RAC membership asked that if possible, reallocation of deobligated funds be discussed at an upcoming meeting to support further funding for the Training and Exercise project.

**CALL TO ADJOURN**

Robert Lozano **motioned** and Tammi-Jo Wilkins **seconded** to adjourn the meeting at 11:22 am. **The motion passed unanimously.**