

UNAPPROVED

Arizona Department of Homeland Security
North Regional Advisory Council
MEETING MINUTES

April 9, 2025

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) North Regional Advisory Council (NRAC) was convened on Wednesday, April 9, 2025. The meeting was held in-person and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present were the following members of the NRAC:

Members Present:

Chair, Jim Morgan, Fire Chief, Pinetop Fire District
Vice-Chair, Catrina Jenkins, Emergency Manager, Navajo County Emergency Management
Brett Auxland, Sheriff, Coconino County Sheriff's Office, Proxy for Jim Driscoll
Frank Adams, Fire Marshal, Greer Fire District
Kym O'Farrell, PHEP Coordinator, Navajo County Emergency Management
Robert Martin, Chief, Snowflake-Taylor Police Department
Ezekiel Zesiger, Major, Arizona Department of Public Safety
Mark Wilson, Deputy Fire Chief, Proxy for Gerald Bills, Flagstaff Fire Department

AZDOHS Staff Members Present:

Kim Brooks, Strategic Planner
Belinda Torres, Strategic Planner

Public Present:

Members of the public were present.

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Chair Jim Morgan called the meeting to order at 10:00 a.m. It was determined a quorum was present.

APPROVAL OF MINUTES

A **motion** was made by Kym O'Farrell and **seconded** by Frank Adams to approve the December 18, 2024 meeting minutes as presented (**Attachment B**). **The motion passed unanimously.**

GENERAL BUSINESS

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE

Kim Brooks updated the NRAC on the following (**Attachment C**):

- FFY 2025 Grant Application Process
- FFY 2025 Department of Homeland Security Updated Terms and Conditions
- Current status of reimbursements from FEMA

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- Training and Exercise Update
- Upcoming events

FFY 2025 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) PROJECT REVIEW / RECOMMENDATIONS (Attachment D)

Kim Brooks provided an overview of the FFY 2025 SHSGP Spreadsheet. Members of the public whom submitted projects were called upon to answer questions and provide additional information, if necessary. Project were recommended for “full” funding, “Partial” funding or “No” funding.

Chair Jim Morgan requested a motion to recommend the allocation of \$324,966 funding as indicated on the spreadsheet. A **motion** was made by Robert Martin and **seconded** by Ezekiel Zesiger to recommend funding for the projects as discussed. **The motion passed unanimously.**

ACTIC/TLO UPDATE (Attachment E)

Captain Aaron Adams from the Phoenix Fire Department provided an update on the ACTIC/TLO initiatives. Upcoming training offerings were presented as well as the newly implemented Tips and Leads QR code to encourage reporting.

ARIZONA LAW ENFORCEMENT ANALYST PROGRAM (Attachment F)

Intelligence Manager Heather Anderson from the Arizona Department of Public Safety shared the program goals of the Arizona Law Enforcement Analyst Program, the history and program components. An overview was provide of the Analyst Training and the Analyst Academy. Stakeholders were encouraged to contact Heather or her colleague Tommy Miller.

CALL TO THE PUBLIC

None.

NEXT MEETING

The next meeting will be held August 13, 2025 at 10:00 a.m. in-person, location to-be-determined.

CALL TO ADJOURN

Chair Jim Morgan **motioned** and Ezekiel Zesiger **seconded** to adjourn the meeting at 12:16 p.m. **The motion passed unanimously.**