

UNAPPROVED

Arizona Department of Homeland Security Central Regional Advisory Council MEETING MINUTES

February 26, 2026

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) Central Regional Advisory Council (CRAC) was convened on February 26, 2026 at 10:00 a.m. The meeting was held virtually. Pursuant to A.R.S. §38-431.02, notice had been duly given (**Attachment A**). Present and absent were the following members of the Central RAC:

Members Present:

Chairperson, David Maxwell, Assistant Chief, Daisy Mountain Fire and Medical
Vice-Chairperson, Nicole Munson, Emergency Manager, Glendale Emergency Management
Kane Nixon, Deputy Chief, Arizona Fire and Medical Authority
Bradley Licking, Lieutenant, Proxy for Jerry Sheridan, Sheriff, Maricopa County Sheriff's Office
William (Bill) Smith, Epidemiologist, Maricopa County Health Department
Chuck Kmet, Emergency Manager, Salt River Pima-Maricopa Indian Community
Kim Gathers, Emergency Manager, Proxy for Tim Kreis, Executive Chief, Phoenix Fire Department
Joseph LeDuc, Police Chief, Scottsdale Police Department

Members Absent:

None

Arizona Department of Homeland Security (AZDOHS) Staff Members Present:

Belinda Torres, Strategic Planner
Kim Brooks, Strategic Planner
Michelle Raskey, Grants/Finance Specialist II
Susan Dzbanko, Deputy Director

Public Members:

Members of the public were present

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Chairperson David Maxwell called the meeting to order at 10:02 a.m. It was determined a quorum was present.

APPROVAL OF MINUTES

Chairperson David Maxwell requested a motion to approve the August 26, 2025 meeting minutes as submitted. Kane Nixon **motioned** and it was **seconded** by William Smith (**Attachment B**). **The motion passed unanimously.**

GENERAL BUSINESS

ARIZONA DEPARTMENT OF HOMELAND SECURITY UPDATE (Attachment C)

Belinda Torres provided the Central RAC members with information on the following via PPT:

- FFY 2026 Grant Application Process
- FFY 2025 DHS Updated Terms and Conditions
- Period of Performance
- Supplemental Applications Solicited in October 2025
- FFY 2025 Regional Allocation
- Upcoming Meeting

ACTIC/TLO UPDATE (Attachment D)

Captain Aaron Adams from the Phoenix Fire Department provided the following update:

TLO Course Descriptions:

- Basic TLO Course
- Statewide Threat Assessment & Mitigation Program STAMP Course
- Threat Vulnerability Assessment (TVA) Certification
- Field Intelligence Team (FIT) Certification Course

FINAL FUNDING RECOMMENDATIONS FOR FFY 2025 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) AND REALLOCATIONS (E)

Belinda Torres provided an overview of the final recommendations for the FFY 2025 SHSGP funding and the FFY 2022, 2023 and 2024 reallocation for the CRAC. This included details on projects recommended for funding discussed during the April 24, 2025 CRAC meeting. Additionally, an overview was given regarding projects recommended for partial funding or no funding.

The Buckeye Fire Department was funded in the amount of \$9,205 from the FFY 2022 budget for the acquisition of five anti-cyanide kits. The Daisy Mountain Fire Department was funded in the amount of \$27,715 of FY2023 budget for the acquisition of three CERT containers and one trailer. The Chandler Fire Department was funded in the amount of \$9,000 from the FFY 2024 budget for the acquisition for CERT training. In addition the Mesa Police Department was funded in the amount of \$59,665 for two mesh radio kits and two night vision goggles.

Chairperson Dave Maxwell requested a motion to recommend the FFY 2025 allocation of \$1,633,388 and reallocation funding for FFY 2022, 2023 and 2024. A **motion** was made by Kane Nixon and **seconded** by Bradley Licking to recommend funding for the projects as discussed. **The motion passed unanimously**

CALL TO THE PUBLIC

None

NEXT MEETING

The next meeting will be held in person April 30, 2026 at 10:00 a.m.

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CALL TO ADJOURN

Chairperson Dave Maxell requested a **motion** to adjourn the meeting. Nicole Munson **motioned** Kane Nixon adjourn the meeting at 11:00 a.m. **The motion passed unanimously.**