

UNAPPROVED

**Arizona Department of Homeland Security
North Regional Advisory Council
MEETING MINUTES**

February 25, 2026

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) North Regional Advisory Council (NRAC) was convened on Wednesday, February 25, 2026. The meeting was held virtually. Pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present were the following member of the NRAC:

Members Present:

Chairperson, Catrina Jenkins, Emergency Manager, Navajo County Emergency Management and proxy for Robert Martin, Chief, Snowflake-Taylor Police Department
Vice-Chairperson, Kym O’Farrell, PHEP Coordinator, Navajo County Emergency Management
Frank Adams, Fire Marshal, Greer Fire District
Brett Axlund, Sheriff, Coconino County Sheriff’s Office
Jim Morgan, Fire Chief, Pinetop Fire District
Ezekiel Zesiger, Major, Arizona Department of Public Safety
Lewis Noble, Deputy Chief, Taylor-Snowflake Fire & Medical Department

Members Absent:

Mark Wilson, Deputy Fire Chief, Flagstaff Fire Department

AZDOHS Staff Members Present:

Susan Dzbanko, Deputy Director
Belinda Torres, Strategic Planner
Kim Brooks, Strategic Planner
Michelle Raskey, Grants/Finance Specialist II
Kelsie Blazier, Communications Manager

Public Members:

Members of the public were present

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Chairperson Catrina Jenkins called the meeting to order at 10:00 a.m. It was determined a quorum was present.

APPROVAL OF MINUTES

Chairperson Catrina Jenkins called requested a motion to approve the August 13, 2025 meeting minutes as submitted. Jim Morgan **motioned** and it was **seconded** by Frank Adams (**Attachment B**). **The motion passed unanimously.**

GENERAL BUSINESS

ARIZONA DEPARTMENT OF HOMELAND SECURITY UPDATE (Attachment C)

Kim Brooks provided the South RAC members with information on the following via PPT:

- FFY 2026 Grant Application Process
- FFY 2025 DHS Updated Terms and Conditions
- Period of Performance
- Supplemental Applications Solicited in October 2025
- FFY 2025 Regional Allocation
- Upcoming Meeting

ACTIC/TLO UPDATE (Attachment D)

Captain Aaron Adams from the Phoenix Fire Department provided the following update:

TLO Course Descriptions:

- Basic TLO Course
- Statewide Threat Assessment & Mitigation Program STAMP Course
- Threat Vulnerability Assessment (TVA) Certification
- Field Intelligence Team (FIT) Certification Course

FINAL RECOMMENDATIONS FOR FFY 2025 AND REALLOCATION FOR FFY 2022, FFY 2023 & FFY 2024 STATE HOMELAND SECURITY GRANT PROGRAM (Attachment E).

Kim Brooks provided an overview of the final recommendations for FFY 2025 SHSGP funding and the FFY 2022, 2023 and 2024 reallocations for the NRAC. This included details on projects recommended for funding discussed during the April 9, 2025 meeting. Additionally, an overview was given regarding projects recommended for partial funding or no funding.

Round Valley Fire and Medical Department was awarded funds from FFY 2024 and FFY 2022 for a radio upgrade project, Coconino County Sheriff's Department was awarded funds from FFY 2023 for the Train and Sustain Citizen Corps Program, Greer Fire was awarded funds from FFY 2023 to support the P25 radio project, and the Coconino County Sheriff's Department was awarded funds from FFY 2022 and FFY 2023 for Search and Rescue Communication Headsets.

Chairperson Catrina Jenkins requested a motion to recommend the FFY 2025 allocation of \$373,186, the FFY reallocation of 2024 of \$51,474, the FFY 2023 reallocation of \$39,627 and the FFY 2022 reallocation of \$12,427. A **motion** was made by Lewis Noble and **seconded** by Frank Adams to recommend funding for the projects as discussed. **The motion passed unanimously.**

CALL TO THE PUBLIC

None

NEXT MEETING

The next meeting will be held in-person on April 29, 2026 at 10 a.m.

CALL TO ADJOURN

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Chairperson Catrina Jenkins requested a **motion** to adjourn the meeting. Ezekiel Zesiger **motioned** and Brett Axlund **seconded** to adjourn the meeting at 10:51 a.m. **The motion passed unanimously.**