

**Arizona Department of Homeland Security
North Regional Advisory Council
MEETING MINUTES**

February 25, 2026

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) North Regional Advisory Council (NRAC) was convened on Wednesday, February 25, 2026. The meeting was held virtually. Pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present were the following member of the NRAC:

Members Present:

Chairperson, Catrina Jenkins, Emergency Manager, Navajo County Emergency Management and proxy for Robert Martin, Chief, Snowflake-Taylor Police Department
Vice-Chairperson, Kym O’Farrell, PHEP Coordinator, Navajo County Emergency Management
Frank Adams, Fire Marshal, Greer Fire District
Brett Axlund, Sheriff, Coconino County Sheriff’s Office
Jim Morgan, Fire Chief, Pinetop Fire District
Ezekiel Zesiger, Major, Arizona Department of Public Safety
Lewis Noble, Deputy Chief, Taylor-Snowflake Fire & Medical Department

AZDOHS Staff Members Present:

Susan Dzbanko, Deputy Director
Belinda Torres, Strategic Planner
Kim Brooks, Strategic Planner
Michelle Raskey, Grants/Finance Specialist II
Kelsie Blazier, Communications Manager

Public Members:

Members of the public were present

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Chairperson Catrina Jenkins called the meeting to order at 10:00 a.m. It was determined a quorum was present.

APPROVAL OF MINUTES

Chairperson Catrina Jenkins called requested a motion to approve the August 13, 2025 meeting minutes as submitted. Jim Morgan **motioned** and it was **seconded** by Frank Adams (**Attachment B**). **The motion passed unanimously.**

GENERAL BUSINESS

ARIZONA DEPARTMENT OF HOMELAND SECURITY UPDATE (Attachment C)

Kim Brooks provided the South RAC members with information on the following via PPT:

- FFY 2026 Grant Application Process
- FFY 2025 DHS Updated Terms and Conditions
- Period of Performance
- Supplemental Applications Solicited in October 2025
- FFY 2025 Regional Allocation
- Upcoming Meeting

ACTIC/TLO UPDATE (Attachment D)

Captain Aaron Adams from the Phoenix Fire Department provided the following update:

TLO Course Descriptions:

- Basic TLO Course
- Statewide Threat Assessment & Mitigation Program STAMP Course
- Threat Vulnerability Assessment (TVA) Certification
- Field Intelligence Team (FIT) Certification Course

FINAL RECOMMENDATIONS FOR FFY 2025 AND REALLOCATION FOR FFY 2022, FFY 2023 & FFY 2024 STATE HOMELAND SECURITY GRANT PROGRAM (Attachment E).

Kim Brooks provided an overview of the final recommendations for FFY 2025 SHSGP funding and the FFY 2022, 2023 and 2024 reallocations for the NRAC. This included details on projects recommended for funding discussed during the April 9, 2025 meeting. Additionally, an overview was given regarding projects recommended for partial funding or no funding.

Round Valley Fire and Medical Department was awarded funds from FFY 2024 and FFY 2022 for a radio upgrade project, Coconino County Sheriff's Department was awarded funds from FFY 2023 for the Train and Sustain Citizen Corps Program, Greer Fire was awarded funds from FFY 2023 to support the P25 radio project, and the Coconino County Sheriff's Department was awarded funds from FFY 2022 and FFY 2023 for Search and Rescue Communication Headsets.

Chairperson Catrina Jenkins requested a motion to recommend the FFY 2025 allocation of \$373,186, the FFY reallocation of 2024 of \$51,474, the FFY 2023 reallocation of \$39,627 and the FFY 2022 reallocation of \$12,427. A **motion** was made by Lewis Noble and **seconded** by Frank Adams to recommend funding for the projects as discussed. **The motion passed unanimously.**

CALL TO THE PUBLIC

None

NEXT MEETING

The next meeting will be held in-person on April 29, 2026 at 10 a.m.

CALL TO ADJOURN

Chairperson Catrina Jenkins requested a **motion** to adjourn the meeting. Ezekiel Zesiger **motioned** and Brett Axlund **seconded** to adjourn the meeting at 10:51 a.m. **The motion passed unanimously.**

NOTICE OF PUBLIC MEETING

North Regional Advisory Council

AGENDA

2/25/26

1:00pm



Governor Katie Hobbs



Director Kim O'Connor

Google Meet joining info
Video call link: <https://meet.google.com/nuw-mwbi-frg>
Or dial: (US) +1 682-305-1599 PIN: 732 424 065#

Pursuant to A.R.S. § 41-4258 notice is hereby given to members of the **North Regional Advisory Council** and the general public that the Council will hold a virtual meeting, open to the public, **Wednesday, February 25, 2026 at 1:00 pm**. Members of the Council will attend via the internet or telephone. The Council was offered written materials pertaining to agenda items prior to the meeting. The Council retains the right to take agenda items out of order as needed for quorum or other purposes. Agenda items with staff presentations are noted. Staff is available to clarify or address any related comments. For additional information, you may contact **Kim Brooks at 602-531-3409**.

REGULAR BUSINESS

- 1. WELCOME AND INTRODUCTIONS**
Presentation: AZDOHS Staff
- 2. APPROVAL OF MINUTES**
Presentation: Catrina Jenkins, Chairperson
Possible Action: Council approval of the August 13, 2025 meeting minutes as submitted

GENERAL BUSINESS

- 3. ARIZONA DEPARTMENT OF HOMELAND SECURITY UPDATE**
Presentation: AZDOHS Staff
Possible Action: For information and discussion
- 4. FINAL RECOMMENDATIONS FOR FFY 2025 STATE HOMELAND SECURITY GRANT PROGRAM & FFY 2022, 2023 & 2024 (SHSGP) REALLOCATIONS**
Presentation: AZDOHS Staff
Possible Action: For information and discussion
- 5. ACTIC / TLO UPDATE**
Presentation: Aaron Adams, Phoenix Fire Department
Possible Action: For information and discussion
- 6. CALL TO THE PUBLIC**
This is the time for the public to comment. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H) action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decisions at a later date.
- 7. NEXT MEETING – TBD**
Presentation: Catrina Jenkins, Chairperson
Possible Action: For information, discussion, and possible action
- 8. CALL TO ADJOURN**

Pursuant to Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, the Arizona Department of Homeland Security (AZDOHS) does not discriminate on the basis of race, color, national origin (including limited English proficiency) or disability regarding admission to or participation at public meetings. Persons with a disability or limited English Proficiency may request a reasonable accommodation (such as a sign language interpreter or translator) by contacting the AZDOHS at 602-542-7013 or hs@azdohs.gov. Requests should be made as early as possible to allow time to arrange the accommodation. Si habla español, los servicios de asistencia de idiomas están disponibles. Llame al 602.542.7013 para obtener ayuda. (If you speak Spanish, language support services are available. Call 602.542.7013 for help.)

**Executive Session: Pursuant to Ariz. Rev. Stat. § 38-431.03(A)(2) and (A) (3), the Regional Advisory Council may, upon a public majority vote, enter into an executive session to discuss or consider information that the law requires be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters.*

UNAPPROVED

**Arizona Department of Homeland Security
North Regional Advisory Council
MEETING MINUTES**

August 13, 2025

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) North Regional Advisory Council (NRAC) was convened on Wednesday, April 13, 2025. The meeting was held in-person and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present were the following member of the NRAC:

Members Present:

Chairperson, Jim Morgan, Fire Chief, Pinetop Fire District
Vice-Chairperson, Catrina Jenkins, Emergency Manager, Navajo County Emergency Management and proxy for Frank Adams, Fire Marshal, Greer Fire District
Brett Axlund, Sheriff, Coconino County Sheriff's Office
Kym O'Farrell, PHEP Coordinator, Navajo County Emergency Management
Ezekiel Zesiger, Major, Arizona Department of Public Safety
Mark Wilson, Deputy Fire Chief, Proxy for Gerald Bills, Flagstaff Fire Department
Lewis Noble, Deputy Chief, Taylor-Snowflake Fire & Medical Department

Members Absent:

Robert Martin, Chief, Snowflake-Taylor Police Department

AZDOHS Staff Members Present:

Kim Brooks, Strategic Planner
Belinda Torres, Strategic Planner
Michael Stidham, Critical Infrastructure Coordinator

Public Members:

Members of the public were present

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Vice-Chairperson Catrina Jenkins called the meeting to order at 10:00 a.m. It was determined a quorum was present.

APPROVAL OF MINUTES

Vice-Chairperson Catrina Jenkins called requested a motion to approve the April 09, 2025 meeting minutes as submitted. Kym O'Farrell **motioned** and it was **seconded** by Ezekiel Zesiger (**Attachment B**). **The motion passed unanimously.**

GENERAL BUSINESS

UNAPPROVED

Vice-Chairperson Catrina Jenkins was nominated by Ezekiel Zesiger to serve as Chairperson of the NRAC. The nomination was seconded by Kym O'Farrell. **The nomination passed unanimously.**

Kym O'Farrell was nominated by Ezekiel Zesiger to serve as Vice-Chairperson of the NRAC. The nomination was seconded by Mark Wilson. **The nomination passed unanimously.**

ARIZONA DEPARTMENT OF HOMELAND SECURITY UPDATE (Attachment C)

Kim Brooks provided the North RAC members with information on the following via PPT:

- FFY 2024 Period of Performance
- FFY 2025 Award Information
- FFY 2025 AZDOHS In-House Preparation
- FFY 2025 National Priorities
- FFY 2025 DHS Updated Terms & Conditions
- FFY 2026 Grant Application Cycle
- THIRA/SPR
- Upcoming Meeting

ACTIC/TLO UPDATE (Attachment D)

Captain Aaron Adams from the Phoenix Fire Department provided the following update:

- TLO Program Update
- Fusion Center Outreach with Community & Unity Support (FOCUS)
- Advanced Fire TLO Course
- Roster Audits
- Foundational TLO Course
- QR Code-Tips & Leads
- Division Filmed

NATIONAL SPECIAL EVENTS (Attachment E)

Trooper John Gutt from the Arizona Department of Public Safety provided the following update:

- National Special Events Data Call
- Process for Special Events Entry
- Arizona Risk Profile
- FFY 2024 SHSGP and UASI Risk Methodology
- Successes
- Opportunities for Improvement
- 2025 Open Call

STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) PROJECT SUCCESS STORIES

Commander Jeff McNeil with Show Low Police Department presented a success story regarding their FFY 2022 remote controlled robot project. The discussion included the specific goals and items funded. He highlighted the significant impact on the region, the increased officer safety due to the awarded robot and stressed the program's sustainability.

UNAPPROVED

Chief Jim Morgan with the Pinetop Fire Department presented a success story regarding the FFY 2022 – FFY 2024 Joint Fire District Radio Microwave Project. The presentation outlined the critical support provided to the region and addressed the towers ability to serve as a source for critical communication among first responders throughout the region. Chief Morgan provided a map outlining the original and updated reach of the communication system in the region due to the SHSGP awards (**Attachment F**).

CALL TO THE PUBLIC

None

NEXT MEETING

The next meeting will be held virtually on December 3, 2025 at 10 a.m.

CALL TO ADJOURN

Vice-Chairperson Catrina Jenkins requested a **motion** to adjourn the meeting. Ezekiel Zesiger **motioned** and Brett Axlund **seconded** to adjourn the meeting at 10:51 a.m. **The motion passed unanimously.**



ARIZONA

Department of Homeland Security

AZDOHS UPDATE

Regional Advisory Council Meeting

AZDOHS Staff



FFY 2026 Grant Application Process

- Application portal notification sent January 6, 2026
- Applications are due February 27, 2026

Internal Review

- Equipment/ EHP
- Interoperability Working Group (IWG)
- Cybersecurity Working Group (CSWG)
- Secretary of State Office (Election Security)

FFY 2025 DHS Updated Terms and Conditions

Accepted on 2/13/2026

Integrating updated T & C into the Subrecipient Agreement

- We encourage your legal team to review the SRA prior to accepting the award

Contact your planner if you would like additional information on these updated Terms and Conditions



Period of Performance

- Reallocation projects for FFY 2022 & FFY 2023 end July 31, 2026
- Reallocation projects for FFY 2024 will have a 12-month period of performance
- FFY 2025- anticipating one year period of performance
Unknown start date



Supplemental Applications Solicited in October 2025

***Border Crisis Response and Enforcement
Support 10%**

***Enhancing Election Security 3%**

FFY 2025 Regional Allocations

AZDOHS received an increase in SHSGP and UASI funding from FFY 2025

Arizona allocation: \$5,023,205

- 80/20 split
 - 80%=\$4,018,564
 - 20% AZDOHS and State projects=\$1,004,641

Regional Allocations:

- Central \$1,633,388
- North \$373,186
- East \$514,298
- South \$1,015,405
- West \$482,287

Upcoming Events

-Application portal closes February 27, 2026 at 5 pm

-Application Scoring for FFY 2026 by RAC members, AZDOHS staff & working groups

-RAC Meeting
Spring meeting Funding Recommendations

-Monitoring Program

Desk reviews

Site Visits

Virtual and In -person

Questions??



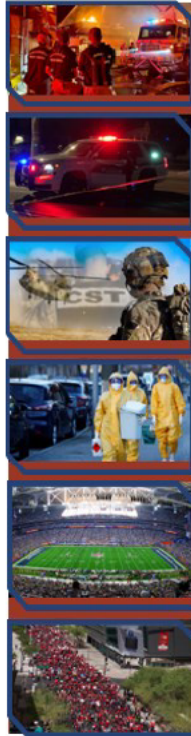
TLO ANNOUNCEMENTS

Threat Liaison Officer (TLO) Training

December 15, 2025



TLO Course Descriptions



Basic TLO Course (40 hours)

The Basic TLO Certification Course will train individuals in suspicious activity reporting, intelligence collection requirements, TLO in public health, and provide a basic understanding of the operational tempo of threats nationwide, as well as current threat patterns in Arizona. During the course, students will receive an overview of the program and core capabilities of certified TLOs.

Target Audience: Sworn law enforcement, sworn firefighter, active/reserve military personnel, civilian crime analyst working for a law enforcement agency.

Prerequisites: Signed application * IS-0100 * IS-0200 * IS-0700 * IS-0800 * Current 28 CFR Part 23 Certificate * Current "B" level TOC Certificate (*applicable to all local, county, and state law enforcement members*).

Statewide Threat Assessment & Mitigation Program—STAMP Course (24 hours)

S.T.A.M.P. is a statewide initiative supporting the identification, investigation, assessment, management, and, when necessary, prosecution of individuals or circumstances associated with potential acts of targeted violence. This training enhances collaborative capabilities between law enforcement, fire service, emergency medical care, mental health providers, physicians, social workers, nursing professionals, and other allied stakeholders responsible for pre-incident intervention.

Target Audience: Public safety professionals, healthcare providers, behavioral health clinicians, threat assessment practitioners, and partner agencies involved in the prevention of targeted violence across Arizona.

Prerequisites: Current 28 CFR Part 23 Certificate * Current "B" level TOC Certificate (*applicable to all local, county and state law enforcement members*).

These courses are presented by the Arizona Counter Terrorism Information Center (ACTIC) in cooperation with Arizona Department of Military Affairs (ADEMA). See additional course descriptions and projected course dates on the following page.



TLO ANNOUNCEMENTS

Threat Liaison Officer (TLO) Training

December 15, 2025



TLO Course Descriptions *Continued*

2026 TLO Courses	
DATES	LOCATION
Basic TLO	
Mar 9-13	ACTIC
Oct 12-16	Northern AZ
FIT	
Mar 25-26	Phoenix
Oct 21-22	Phoenix
TVA	
Apr 29-30	Phoenix
Jul 22-23	Phoenix
Nov 18-19	Phoenix
STAMP	
Feb 10-12	Flagstaff
May 19-21	Phoenix
Aug 18-20	Southern AZ
Nov 17-19	Phoenix

Additional information will be provided once courses are available on the ACADIS portal. Available courses can be found by searching "TLO" in the search term query.

Threat Vulnerability Assessment (TVA) Certification Course (16 hours)

The TVA class is a detailed two-day program. The class is open to all TLOs and appropriate public safety first responders. The instruction will provide a general overall knowledge of Crime Prevention Through Environmental Design (CPTED) concepts and target hardening methods and procedures. When complete, this course will enable officials to conduct assessments in their jurisdiction or area of responsibility, and conduct assessments assigned from the ACTIC.

Target Audience: First responders.

Prerequisites: None. Priority may be given to certified TLOs and those who will be conducting TVAs.

Field Intelligence Team (FIT) Certification Course (12 hours)

The FIT Certification Course is a counter surveillance detection course based on detecting terrorist activities at large events. FITs deploy as assets at various major events to perform covert counter surveillance operations. The FIT mission is to provide situational awareness to Event/Incident Command during an event. FITs will support Event Command to identify any suspicious activities that might have a terrorist nexus so that the appropriate first responders can be deployed for mitigation and investigation.

Target Audience: Certified Threat Liaison Officers (TLOs) and members of public safety (law enforcement applicants must be sworn).

Prerequisites: None. Preference will be given to Certified TLOs who meet the needs of the TLO Program.

Registration: Self-registration through the state's online registration system at demattraining.az.gov is required. New users will be required to create an account prior to enrollment. Instructions for applying for an ACADIS account can be found [here](#). To obtain access to a disabled account, email training@azdema.gov.

All TLO training courses are provided at no cost. Agencies are responsible for all travel expenses, if applicable. For course updates, visit [FNVISAGF Acadis®](https://www.fnvisagf.com).

Please contact Brenda Dowhan at brenda.dowhan@phoenix.gov if you have any questions.



North RAC FFY Funding Recommendations

Jurisdiction or Agency	Project Title	National Priority	Requested Amount	Allowed Amount	FFY 2025 Recommendation	FFY 2024 Reallocation	FFY 2023 Reallocation	FFY 2022 Reallocation	Original FFY 2025 Recommendation	AZDOHS Comments
					\$ -	\$ -	\$ -	\$ -		
Round Valley Fire and Medical Department	Radio Upgrade for Round Valley Fire and Medical Department	Not a NP (marked info sharing)	\$55,710	\$55,710		\$ 51,473.63		\$ 4,236.37	\$ 22,284	PF: Yes, 9 Radios: \$33,426.00 or 6 Radios: \$22,284.00. IWG review- if possible get 700/800 (triband)
Coconino County Sheriff's Office	Increase Solar Storage Capacity with Uninterruptible Power Supply		\$12,480	\$12,480	\$12,480				\$ 12,480	PF: Yes, priority is Jack's Peak \$6,480, second is O'Leary for \$6,000
Coconino County Sheriff's Office	Train and Sustain Citizen Corps Program	CERT	\$15,325	\$15,325	\$ 3,325.00	\$ -	\$ 12,000.00		\$ 15,325	PF: Yes, Priority 1) \$5,275: 25 backpacks, 25 quick series, 25 caps and one local training 2) \$7,025: 25 backpacks, 25 quick series, 25 caps and one out of town training 3) \$3,025: CERT Pins, Tablecloth, and one local training
Coconino County Emergency Management	2025 North Region Training and Exercise		\$71,500	\$71,500	\$ 20,000.00				\$ 52,000	PF: Yes, no amount specified. FFY 2024 funding \$47,000.
Greer Fire District	P-25 Radio Project		\$23,500	\$23,500			\$23,500		\$ 23,500	PF: Yes, priority is 2 mobiles at \$4000 each. Full funding: 3 portable and 4 mobile. IWG review- P25 enabled is required and if possible get 700/800.
Coconino County Sheriff's Office	Vehicle P25 Multi-Band Radios and Installation		\$264,000	\$264,000	\$ 33,000				\$ 33,000	PF: Yes. Qty 16 is request, can accept funding in increments of \$16,500
Page Police Department	City of Page Soft Target Protection Water-Filled Barriers	Soft target	\$6,500	\$6,500	\$ 6,500				\$ 6,500	PF: Yes, priority is 8 water-filled barriers at a total cost of \$5,200, full funding is qty 10
Pinetop-Lakeside Police Department	Public Safety Radio Receiver Enhancements		\$8,500	\$8,500	\$ 8,500				\$ 8,500	PF: Yes, \$2,710 for the radio, license key and power supply, antenna and antenna mount and \$3,700 for voting backhaul, voter module and power supply, totaling \$6,410
Town of Eager	Town of Eager's Defense Against Cyber Threats	Cyber	\$29,513	\$29,513	\$29,513				\$ 12,617	PF: Yes, \$12,617
Taylor-Snowflake Fire Medical Department	TSFMD Communications System Upgrade	Not a NP (marked cyber)	\$52,000	\$52,000	\$ 37,000				\$ 37,000	PF: Yes, \$15,000 repeater at Navajo County Hay Hollow, \$19,000 for a Voting system at the Snowflake heights. Voting sytem no longer needed (\$12000)
Show Low Police Department	Show Low Police Dept. Mobile Barriers	Soft target	\$75,197	\$75,197	\$ 75,197				\$ 75,197	PF: Yes, City willing to match 10% - 12% toward the purchase of the requested equipment.

North RAC FFY Funding Recommendations

	Requested Amount	Allowed Amount	FFY 2025 Recommendation	FFY 2024 Reallocation	FFY 2023 Reallocation	FFY 2022 Reallocation	Original FFY 2025 Recommendation
Totals	\$ 1,357,894	\$ 1,357,894	\$ 373,186	\$ 51,474	\$ 39,627	\$ 12,427	\$ 324,966
Balance			\$ -	\$ -	\$ -	\$ -	

North RAC FFY Funding Recommendations

North RAC FFY Funding Recommendations