

AZDOHS Grant Application Instructions Border Interoperability Demonstration Project (BIDP)

- Applications Due to AZDOHS NLT April 12, 2010, 12:00pm (noon)
 - All application materials should be emailed to application@azdohs.gov
- Documents Required –
 - All documents must be –
 - Times New Roman 12 pt. font
 - 1” margins
 - 8.5x11” paper
 - Must include page numbers
 - Document Name Structure: (Jurisdiction_doctype.extension); Samples:
 - Smithville_Narrative.doc
 - Smithville_maps.bmp
 - Smithville_BudgetNarrative.doc
 - Smithville_Budget.xls
 - Smithville_FCCNarrative.doc
 - Smithville_SupportLtrs.pdf
 - Smithville_Abstract.doc
 - Smithville_FCCcompliance.pdf
 - Smithville_IndirectCostRate.pdf
 - Project Narrative Document
 - Must not exceed 20 pages
 - See page 14-20 of BIDP Guidance for content requirements
 - Please denote the beginning and ending of such information sections with asterisks (*****)
 - Budget Spreadsheet (use AZDOHS excel file)
 - Project Budget Narrative Document (see page 20-23, 27-31 of BIDP Guidance)
 - Project Abstract Document (see page 31 of BIDP Guidance)
 - No more than ½ a page
 - Letters of Support will only be accepted for direct project participants
 - FCC Compliance Document (see page 54 of BIDP Guidance)
 - NOTE: If a sub-recipient proposes one or more activities that fall under FCC jurisdiction, the application must address all of the items listed in Section VIII.D of this announcement. For each activity or project, the sub-recipient must include a statement of “does not apply,” accompanied by a brief description of why each FCC requirement doesn’t apply. If one or more FCC requirements apply, the subrecipient must state that the requirement applies, and provide a date when documentation would be available to satisfy the FCC requirement(s).

- All supporting FCC documents must be submitted to the SAA. These documents will be provided to DHS only upon request
 - Federal Approved Indirect Cost Rate documentation must be provided (if applicable).
- All applications will be reviewed by the Southern Regional Advisory Council for recommendation
- All applications will be reviewed by the Statewide Interoperability Coordinator (SWIC) and AZDOHS for compliance to the SCIP and the BIDP guidance.
- AZDOHS will attach the SWIC letter of support to the application and provide a copy to the applicant
- AZDOHS will attach a certification for NIMSCAST for the State and the applicant