

Vision:

To be the nationwide best practice for grant management and administration among all state homeland security departments.

Mission:

Protect Arizona by providing strategic direction and access to resources that will enable all of the State’s homeland security stakeholders to achieve our collective goals of: preventing terrorist attacks; enhancing border security; heightening cybersecurity efforts; reducing our vulnerability to all critical hazards; enhancing the capacity and expertise to plan for, mitigate, respond to and recover from all critical hazards that affect the safety, well-being, and economic security of Arizona; and building the resiliency of Arizona.

Agency Description:

The Department administers federal grants to State and local agencies to protect our border and prevent or reduce Arizona’s vulnerability from terrorist attacks.

Executive Summary:

The focus of the department for Fiscal Year 2021 will be to comply with all grant guidelines including obligating funds within 45 days of receipt of the 2020 grant award and monitoring subrecipients to ensure their compliance with grant guidelines. The department is also focused on assisting in identifying resources that can be used and shared statewide to strengthen the ability to work together to address common threats and vulnerabilities across the state.

In addition, the director believes that the increased use of telework will help to create a more resilient and efficient department and therefore the department will develop and implement a telework program. Furthermore the department will increase efficiency by exploring automated systems, analyzing reimbursement data and engaging with stakeholders to minimize the amount of days to process completed reimbursements.

Summary of 5 Year Strategic Priorities

#	Multi-Year Strategy	Start Year	Progress / Successes
1	Effectively manage homeland security grant funds	2017	<ul style="list-style-type: none"> Operation Stonegarden Grants have funded 295,160 hours of law enforcement overtime, 106,187 vehicle stops, and 5,177 arrests, in an effort to secure our border AZDOHS has conducted 713 site visits and desk reviews of our stakeholders to ensure 100% compliance on grant awards Monitoring and oversight of grant funding has ensured over 99% of grant funding is utilized
2	Provide strategic direction and improve regional collaboration on homeland security issues within Arizona	2017	<ul style="list-style-type: none"> AZDOHS has conducted 40 Integrated Planning Team (IPT) meetings and 60 Regional Advisory Council (RAC) meetings which provide strategic oversight on deployment of regional assets based on federal grant funding Developed a cyber fraud investigation team with the Maricopa County Attorney’s Office Established the Arizona Cyber Safety Speakers Bureau to provide community training Conducted a Cyber Disruption Workshop for northern Arizona
3	Create a more efficient Department	2017	<ul style="list-style-type: none"> Engaged our stakeholders on a 1-on1 basis to ensure education and mentorship occurs Conducted stakeholder seminars to improve the reimbursement process Conducted outreach and updated website to provide current policies and procedures Decreased the AZDOHS average reimbursement processing time from 42 to 10.45 calendar days, in order to minimize stakeholder capital outlay (75% reduction)

Strategy #	FY21 Annual Objectives	Objective Metrics	Annual Initiatives
#1	<p>Comply with all federal and state grant guidance</p> <p>Conduct site visits and desk reviews to ensure stakeholder compliance on grant awards</p>	<p>Obligate 100% of funds within 45 days of receipt of grant award</p> <p>Monitor 180 projects during fiscal year by site visit or desk review</p>	<ul style="list-style-type: none"> • Reallocate funding from projects that do not expend their awarded amount to other projects that need funding to further support the homeland security mission • Ensure the success of Operation Stonegarden by conducting integrated planning team meetings and monitor key statistics such as: vehicle stops, overtime hours worked, and illegal aliens apprehended
#2	<p>Conduct Regional Advisory Council (RAC) meetings within each region every year</p>	<p>Conduct up to four RAC meetings per region</p>	<ul style="list-style-type: none"> • Assist in identifying resources and needs at the regional level throughout the state • Strengthen our ability to work together at all levels to address common threat and vulnerability issues and encourage the sharing of resources across town, city, county, and Tribal entities
#3	<p>Minimize days to reimburse stakeholders</p> <p>Increase the number or percentage of eligible telework hours</p>	<p>Process completed reimbursements and send to accounting within 14 days on average of receipt from stakeholder</p> <p>Percent of eligible telework hours</p>	<ul style="list-style-type: none"> • Continuously seek ways to improve our internal processes • Engage with stakeholders on a 1-on-1 basis • Continuously collect and analyze data to determine reasons for delays • Explore automated systems to enhance grant related processes • Develop and implement the telework program to include: establish eligibility criteria and schedules, update standard work, identify equipment needs, establish reporting and evaluation requirements, and design/redesign floor plans and functionality