



Governor Douglas A. Ducey

# State of Arizona Department of Homeland Security



Director Gilbert M. Orrantia

## Arizona Department of Homeland Security (AZDOHS) Regional Advisory Council (RAC) Member Duties and Responsibilities

### Background

Per Arizona Revised Statutes (A.R.S.) 41-4258 the Arizona Department of Homeland Security (AZDOHS) Regional Advisory Councils (RACs) were established. The five RACs are as follows: North RAC (Coconino, Navajo, and Apache Counties); East RAC (Gila, Pinal, Graham, and Greenlee Counties); West RAC (Mohave, Yavapai, and La Paz Counties); Central RAC (Maricopa County); South RAC (Pima, Cochise, Yuma, and Santa Cruz Counties). The RACs consist of up to 14 members that are appointed by the Governor. The RAC membership consists of the following:

- A representative of a fire service from an urban or suburban area in the region
- A representative of a fire service from a rural area in the region
- A police chief
- A county sheriff (or AZDOHS approved proxy)
- A tribal representative
- An emergency manager
- A mayor (or AZDOHS approved proxy)
- A county supervisor (or AZDOHS approved proxy)
- A Department of Public Safety (DPS) representative
- A public health representative
- 4 members at-large (may be from any discipline)

### Terms of Service

RAC members are appointed by the Governor and serve up to a three (3) year term. The terms of service are staggered so approximately one-third of RAC members are new or re-appointed each year.

## **Tasks and Responsibilities**

RAC members are charged with the following:

- Representing their specific discipline (field of expertise) for the entire Region. For example, the police chief position on a RAC represents all of the municipal police departments within the region.
- Those RAC members designated as “At-Large” shall represent their area of professional expertise.
- RAC members shall maintain regular communication with and reach out to fellow agencies within their assigned area of expertise to review and plan Homeland Security needs and issues within their Region.
- RAC members may be voted to serve as the Chairperson and Vice-Chairperson of their respective RAC. This is completed annually at the first meeting held after July 1 of each year.
- RAC members are expected to having a working knowledge of the Arizona Open Meeting Law, including (but not limited to) the following Arizona Revised Statutes (A.R.S.) sections:
  - 38-431(1, 4 and 6)
  - 38-431.01(A)
  - 38-431.09
- RAC members shall preview all material provided to them by their assigned AZDOHS Strategic Planner in preparation for the periodic RAC meetings.
- RAC members shall participate in RAC meetings. RAC meetings are normally held in person within the respective Region and sometimes held via teleconference.
- RAC members shall support an integrated regional approach to homeland security.
- RAC members shall develop, implement, and maintain regional strategies/funding guidelines in concert with the State Preparedness Report (SPR), State Strategy, and the State Communications Interoperability Plan (SCIP). RAC members shall recommend projects within their Region that build capabilities supporting Regional and AZDOHS strategies, assessments, and plans.

## **Summary**

Membership on a RAC is an important duty in that a RAC member assists the AZDOHS in Homeland Security planning and functions that are relevant to their region. RAC membership allows local and regional input on building critical capabilities in their region and within the State.

Your service on the Regional Advisory Council is valued. Please contact the Arizona Department of Homeland Security at (602) 542-7013 with questions.